



GISBORNE SECONDARY COLLEGE

VETDSS APPLICATION 2024

MOST VET PROGRAMS TAKE TWO YEARS TO COMPLETE. WHEN APPLYING FOR A VET COURSE, STUDENTS MUST BE PREPARED TO MAKE A TWO YEAR COMMITMENT TO THE PROGRAM.

Student Name: _____ Year Level in 2024: _____

In 2024 I will be completing (Tick Box)	Year 10		Year 11		Year 12	
VET Program I am Applying for:						

ALL SECTIONS MUST BE COMPLETED BELOW BEFORE AN APPLICATION CAN BE PROCESSED

Student Name:	
Address:	
Parent/Guardian Phone:	Student Phone:
Parent/Guardian Email Address:	
Student Email Address (For VET Correspondence):	
Unique Student Identifier (USI) Number:	
You must have a USI number to be enrolled in a VET course. Please ensure you have completed this before handing your form in. To create a USI, go to www.usi.gov.au	

Application Attachments required with this form:

1. Attach a **Cover Letter** giving a detailed explanation why you want to study the VET program you have selected. Give examples why you would be successful in your chosen pathway.
2. Attach your **Resume** and include any work experience that you have completed that could be relevant to the VET program you have selected. Include dates, type of business and jobs undertaken. Also, add any subjects/electives you have studied. A template can be found on <https://gisbornesecondarycollegecareers.com/> in the Student Area.
3. Complete the relevant **OHS Work Safe Modules** and attach a copy of your certificates:
<https://www.education.vic.gov.au/school/students/beyond/Pages/quiz.aspx>
4. All students undertaking a VET subject are required to do Structured Workplace Learning over the 2 years. You will need to search and apply for your work placement in the field you are studying. VCE and Year 10 students will need to complete the required practical during school holiday time and designated Work Experience week.

All Students applying for a VET subject must complete all the sections of this form and hand it in to the Senior School Office by Recess on Monday 31st July. Any queries should be directed to the Careers Team.

Check List Prior To Submitting Your Application I have:

- read the VET Handbook and fully understand the requirements of studying a VET course.
- taken a VET readiness test if applying for Electrical or Allied Health courses.
- booked in for my Course Counselling Session.
- completed the VET application form and handed it in to the Administration Office.
- I have read the requirements for Victorian Certificate Education - Vocational Major (VCE - VM) handbook.
- I understand I must complete 180 nominal VET attendance hours to pass VCE-VM.
- understand I must find Structured Workplace Learning Placement (SWL)
- I understand that applications are an expression of interest and does not guarantee a place.

Students doing a VET Subject will need to get a recommendation from their Coordinator:

Name of the recommending teacher: _____

Signature of the Teacher: _____

ALL Year 10 students doing a VET extension program will be required to complete at least 1 week of Structured Work Placement Learning (Work Placement) during term holidays. Compulsory Work Experience is an extra week.

Student signature: _____ Date: _____

Parent/Guardian name: _____

Parent/Guardian signature: _____ Date: _____

NOTE: Year 10 students who complete VET programs OUTSIDE of timetabled classes must make sure that they satisfactorily complete all schoolwork requirements and assessments for classes they have missed due to TAFE. Completing an external VET subject will require you to do EXTRA work because you will be absent from scheduled classes at GSC and will NOT be given a study.

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